

**SOUTH TEXAS COLLEGE**  
**BOARD OF TRUSTEES SPECIAL MEETING**  
**Wednesday, July 24, 2013 @ 5:30 p.m.**  
**Ann Richards Administration Building Board Room**  
**Pecan Campus, McAllen, Texas 78501**

**AGENDA**

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

- I. Call Meeting to Order
- II. Determination of Quorum
- III. Invocation
- IV. Public Comments
- V. Presentations
  - A. *Review and Discussion of the Texas Higher Education Coordinating Board Report on the Financial Condition Analysis of Texas Public Community College Districts*
- VI. Consideration and Action on Consent Agenda
  - A. Approval of Minutes
    1. June 25<sup>th</sup>, 2013 Regular Board Meeting
  - B. Approval of Grants
    1. Funds for the Carl Perkins Basic Grant Award
    2. Additional Funds for the "Project GROW" Grant from Workforce Solutions
    3. Additional Funds for the "Adult Basic Education Innovation" Grant from the Texas Higher Education Coordinating Board
    4. A Contribution from the BBVA Compass Foundation for Adopt-An-Elementary Initiative
    5. An Award from the McAllen Grant Program
    6. Additional Grants Received/Pending Official Award

## VII. Consideration and Action on Committee Agenda Items

### A. Education and Workforce Development Committee

1. Review of the Presentations to the Education and Workforce Development Committee
  - i. Review of Proposed Presentation to the Association of Community College Trustees (ACCT)
  - ii. Presentation on Professional Development Opportunities at STC
  - iii. Presentation on Convergys Self-Sufficiency Call Center Training

### B. Finance and Human Resources Committee

1. Review and Action as Necessary on Hidalgo County Tax Resale Property and Resolution Authorizing Tax Resale
2. Review and Action as Necessary on Property Casualty, Flood & Workers Compensation Insurance
3. Review and Action as Necessary on Award of Proposals, Purchases, and Renewals
  - 1) Audio Visual Equipment Parts & Accessories for Classrooms (Award)
  - 2) Audio Visual Equipment, Parts, & Accessories for Conference Rooms (Award)
  - 3) Childcare Services (Award)
  - 4) Culinary Equipment and Accessories (Award)
  - 5) Funds Disbursement Services – Web Managed Solution with Debit Card and Demand Deposit Account (Award)
  - 6) Interactive LCD Displays II (Award)
  - 7) Library Database Subscription (Award)
  - 8) Air Conditioning Filters (Purchase)
  - 9) Building Automation Control Equipment, Parts and Equipment Maintenance (Purchase)
  - 10) Catering Services (Purchase)
  - 11) Computers, Laptops and Server (Purchase)
  - 12) Data Storage Appliances (Purchase)
  - 13) Data Storage Equipment (Purchase)
  - 14) Diesel Engine (Purchase)
  - 15) Electrical Parts and Supplies (Purchase)
  - 16) Information Backup System Software Maintenance (Purchase)
  - 17) Local Telephone Service (Purchase)
  - 18) Long Distance Service (Purchase)
  - 19) Motivational Speaker Services (Purchase)
  - 20) Parts and Supplies (Purchase)
  - 21) Phone Service (Purchase)
  - 22) Rental Equipment (Purchase)
  - 23) Server, Hardware and Software (Purchase)
  - 24) Tape Library System (Purchase)
  - 25) Three Dimensional Printer (Purchase)
  - 26) Accreditation and Compliance Management License (Renewal)
  - 27) Collection Agency Services (Renewal)

- 28) Custodial Supplies (Renewal)
- 29) Elevator Maintenance (Renewal)
- 30) Equipment Rental Services (Renewal)
- 31) Library Materials (Renewal)
- 32) Library Serials (Renewal)
- 33) Maintenance and Repair Parts, Materials and Supplies (Renewal)
- 34) Maintenance Management System Agreement (Renewal)
- 35) Computers for GED Testing (Purchase)

4. Review and Action as Necessary to Revise Policy #4351: Optional Retirement Plan (ORP)
5. Discussion and Action as Necessary on Revised Student Tuition and Fees for Fiscal Year 2013 - 2014
6. Discussion and Action as Necessary on New Staff Positions for FY 2013 - 2014
7. Discussion and Action as Necessary on Salary Adjustments / Reclassifications for FY 2013-2014

#### C. Facilities Committee

1. Review and Action as Necessary on Approval of Job Order Contractor Proposals Nos. 12, 13 and 20 for Hail Damage Repairs
2. Review and Action as Necessary on Pecan Campus Library Hail Damage Repair Change Order No. 5
3. Review and Action as Necessary on Substantial Completion of the Pecan Campus Hail Damage Repairs for Buildings A, D and HVAC Cooling Towers and Update on Hail Damage Repairs
4. Review and Action as Necessary on Rejection of Proposals, Redesign and Re-solicitation for Pecan Plaza Space Renovation for the STC Police Department Phase I
5. Review and Action as Necessary on Contracting Construction Services for the Replacement of Carpet for the Pecan Campus Library and Administration Building
6. Review and Action as Necessary on Contracting Construction Services for the Pecan Plaza Parking Lot Resurfacing and Area Lighting Replacement
7. Review and Action as Necessary on Contracting Construction Services for the Technology Campus Welding Lab Expansion Phase II
8. Review and Action as Necessary on Contracting Construction Services for the Mid Valley Campus South Academic Building Art Lab Improvements

9. Review and Action as Necessary on Substantial Completion of the Pecan Campus South Academic Building Science Lab Additional Seating Project
10. Review and Action as Necessary on Final Completion of the Pecan Plaza Re-Roofing Project
11. Review and Action as Necessary on Final Completion of the Mid Valley Campus Parking Lot Expansion
12. Update on Status of Construction Projects

VIII. Consideration and Approval of Checks and Financial Reports

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER:

- A. Release of Checks for \$10,000.00 - \$50,000.00 Released Prior to Board Approval for June 2013
- B. Release of Checks for \$50,000.00 and Above Board of Trustees Approval Required for June 2013
- C. Release of Checks for \$50,000.00 and Above Released Prior to Board Approval (Policy 5610) for June 2013
- D. Release of Construction Fund Checks for June 2013
- E. Quarterly Investment Report for June 2013
- F. Summary of Revenue for June 2013
- G. Summary of State Appropriations Income for June 2013
- H. Summary of Property Tax Income for June 2013
- I. Summary of Expenditures by Classification for June 2013
- J. Summary of Expenditures by Function for June 2013
- K. Summary of Auxiliary Fund Revenues and Expenditures for June 2013
- L. Summary of Grant Revenues and Expenditures, June 2013
- M. Summary of Bid Solicitations
- N. Check Register for June 2013

IX. Informational Items

- President's Report
- Board Committee Meeting Minutes:
  - July 11th, 2013 Education and Workforce Development Committee
  - July 11th, 2013 Facilities Committee
  - July 11th, 2013 Finance and Human Resources Committee

X. Announcements

A. Next Meetings:

- Education and Workforce Development Committee Meeting, Tuesday, August 13, 2013 at 3:00 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas
- Facilities Committee Meeting, Tuesday, August 13, 2013 at 4:30 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas
- Finance and Human Resources Committee Meeting, Tuesday, August 13, 2013 at 5:30 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas
- Regular Meeting of the Board of Trustees, Tuesday, August 27, 2013 at 5:30 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas

XI. Adjournment